

**TO:** Mayor, Trustees, Village Attorney and Village Clerk  
**FROM:** Village Administrator Steve Stricker and Staff  
**DATE:** March 9, 2012  
**SUBJECT:** Miscellaneous Memo

**Police Facility “Early Voting” Site – February 27 through March 15**

Please be reminded that the Burr Ridge Police Station has been designated as a DuPage County “Early Voting” site. Voting will be held in the foyer area of the Police Station from February 27 through March 15, from 8:00 a.m. to 5:00 p.m., Monday through Friday, and from 9:00 a.m. to 1:00 p.m. on Saturday and Sunday.

**Water Committee Meeting – Monday, March 12, 6:00 p.m.**

The next Water Committee meeting is scheduled on Monday, March 12, at 6:00 p.m., just prior to the Village Board meeting. The agenda for this meeting is available for review at the Village Hall.

**Budget Workshop – Monday, March 12, 8:00 p.m.**

The FY 12-13 Budget Workshop is scheduled on Monday, March 12, at 8:00 p.m., immediately following the Village Board meeting. The agenda for this meeting was included in your Budget book that was sent to Board members last Friday.

**Hotel Marketing Committee Meeting – Tuesday, March 13, 10:00 a.m.**

The next Hotel Marketing Committee meeting is scheduled on Tuesday, March 13, at 10:00 a.m. The agenda for this meeting is available for review at the Village Hall.

**BFPC Meeting Cancelled**

The Board of Fire and Police Commissioners meeting scheduled on March 14 has been cancelled.

**Plan Commission Meeting – Monday, March 19, 7:30 p.m.**

The next Plan Commission meeting is scheduled on Monday, March 19, at 7:30 p.m.

**Election Day – Tuesday, March 20, 6:00 a.m. – 7:00 p.m.**

Please be reminded that the Republican Primary Election Day is Tuesday, March 20, and the polls will be open from 6:00 a.m. until 7:00 p.m. This year, the Village Hall will not be a polling place, as it has been moved to the Police Station, in its Training Room.

**EDC Meeting – Tuesday, March 20, 7:30 p.m.**

The next Economic Development Committee meeting is scheduled on Tuesday, March 20, at 7:30 p.m.

**DMMC Business Meeting – Wednesday, March 21, 5:45 p.m.**

The next DuPage Mayors and Managers Conference Business Meeting is scheduled on Wednesday, March 21, beginning at 5:45 p.m., at the Embassy Suites, 707 E. Butterfield Road, Lombard. The topic of discussion will center on the use of social media by government entities. If you are interested in attending, please contact Executive Secretary Barbara Popp by no later than Wednesday, March 14.

**Retirement Party for Sgt. Bryan DeYoung – Friday, March 23, 5:00 p.m.**

On Monday's Board agenda is the retirement announcement for Sgt. Bryan DeYoung and we are planning a party for the occasion on Friday, March 23, at the Police Department Training Room. Hors d'oeuvres, cake, coffee and soft drinks will be served and there will be a short program of presentations and good wishes. If you would like to attend, please let Barbara Popp know as soon as possible so she can make appropriate arrangements for food and drink.

**Veterans Memorial Committee Meeting – Wednesday, March 28, 4:00 p.m.**

The next Veterans Memorial Committee meeting is scheduled on Wednesday, March 28, at 4:00 p.m.

**EQC Meeting – Wednesday, March 28, 7:30 p.m.**

The next Environmental Quality Commission meeting is scheduled on Wednesday, March 28, at 7:30 p.m.

**Employee Safety Committee Annual Report**

The Employee Safety Committee's 2011 Annual Report is available for review at the Village Hall. The number of accidents and injuries decreased in 2011 and the majority of them were minor in nature. This resulted in the Village ending up the year well below the IRMA target for claims experience, with \$51,290 paid in claims for the 12-month period vs. IRMA's target amount of \$170,856.

**IML Statehouse Briefings**

The Illinois Municipal League's Statehouse Briefings dated March 5 and March 9 are available for review at the Village Hall.

**Comcast XFINITY Signature Support**

A letter from Daniel Maloney, Director of Government Affairs for Comcast, announcing that Comcast customers in Burr Ridge will soon be notified of enhancements to XFINITY Signature Support is available for review at the Village Hall. These enhancements will go into effect on March 21.